**EXHIBITION and SPONSORREGISTRATIONFORM**

Fill out the *“Exhibition Registration Form”* and send it to [conf-PSDI-2024@synchrotron-soleil.fr](mailto:conf-PSDI-2024@synchrotron-soleil.fr)

***No later than September 30th, 2024***

Please note that the number of booths in the exhibition area is limited. Early reservation is recommended.

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| --- |
| **Company name:** |
| **E-mail:** |
| **Company web site:** |
| **Company Address:** |
| **City & Country:** |
| **Contact person:** |
| **Phone:** |
| ***REGISTRATION FOR :*** |
| **Package #1 / Gold Sponsorship Package – 6 500€ ❒**  **Package #2 / Exhibition Space - Standard – 3 000€. ❒**  **Package #3 / Sponsorship of the Conference Dinner – 3 500€. ❒**  **Package #4 /Sponsorship of Sunday Welcome Cocktail – 1 750€ ❒**  ***(multiple sponsors possible)***  **Package #5 / Sponsorship of Delegate Badges – 1 500€ ❒**  **Package #6 / Advertising, space in PSDI electronic abstract book – 900€ ❒**  **Package #7 / Sponsorship of a Workshop – 600€ ❒**  **Night of Sunday 10th November at the hotel – 190€ ❒**  **Night of Monday 11th November at the hotel – 190€ ❒**  **Gala dinner on Monday 11th November – 165€ ❒** |
| **Total :** |
| **Comments (preferred booth number) and signature :** |

## **Deadlines**

Please could we ask that you adhere to the deadlines below

• Deadline for cancellations : Monday 2 September, 2024

• Completion of online exhibition/sponsorship booking : Monday 30 September, 2024

• Deadline for invoice requests : Monday 23 September, 2024

• Deadline for receiving information for conference handbook : Monday 30 September, 2024

• Final payment deadline : Monday 14 October, 2024

## **Terms & Conditions**

Please note, when you submit an exhibition and sponsorship booking form you are signing and adhering to the terms and conditions listed below:

• Exhibition stands must not exceed the space allocated and must not encroach into or in any way impede access to or reasonable use of those of other Exhibitors.

• The exhibitor shall ensure that its exhibition stand is open and staffed during the event exhibition opening times and will not dismantle until after the final exhibition viewing time on Tuesday 12 November, 2024

• The organisers of the PSDI 2024 conference reserve the right to alter stand allocations and the floor plan if required at its absolute discretion. These will only be made if absolutely necessary and all exhibitors will be consulted and notified.

• Payments must be received in full no later than Monday 14 October, 2024

• Notification of cancellations or amendments to stand space must be submitted in writing. Cancellations can be accepted up to Monday 2 September with a refund of the total fee less 25% administrative fee. No refunds will be made to cancellations received after Monday 2 September, 2024.

## **Privacy policy**

This privacy policy will explain how our organization uses the personal data we collect from you when you complete the Registration Form.

**What data do we collect?**

SOLEIL collects the following data:

* Name
* Affiliation
* Address
* Email address
* Phone number

**How do we collect your data?**

You directly provide SOLEIL with the data we collect when you register on our website

* Fill an event registration form
* Use or view our website via your browser’s cookies

**How will we use your data?**

SOLEIL will only use your data for its legitimate interest to :

* Organisation of the event
* Communication about scientific events organised by SOLEIL or in collaboration.

**How do we store your data?**

* SOLEIL only stores your data in our onsite datacenter
* Only members of SOLEIL local organising committees will have access to your data
* SOLEIL will keep your data for 5 years after the last interaction.  
  Once this period has expired, your data will be automatically deleted.

**What are your data protection rights?**

Every user is entitled to the following:

* **The right to access** – You have the right to request SOLEIL for copies of your personal data.
* **The right to rectification** – You have the right to request that SOLEIL correct any information you believe is inaccurate. You also have the right to request SOLEIL to complete the information you believe is incomplete.
* **The right to erasure** – You have the right to request that SOLEIL erase your personal data, under certain conditions.
* **The right to restrict processing** – You have the right to request that SOLEIL restrict the processing of your personal data, under certain conditions.
* **The right to object to processing** – You have the right to object to SOLEIL’s processing of your personal data, under certain conditions.
* **The right to data portability** – You have the right to request that SOLEIL transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we shall respond to you within one month.  
If you would like to exercise any of these rights, please contact us at our email: [protection.donnees@synchrotron-soleil.fr](mailto:protection.donnees@synchrotron-soleil.fr)