

# SOLEIL SUN set Privacy Policy

## SUN set and the GDPR

On 25 May 2018, the EU General Data Protection Regulation (GDPR) came into force. The GDPR strengthens the rights that individuals have regarding personal data relating to them.

We are committed to GDPR compliance and remain committed to providing robust privacy and security protections across our systems.

## Use of your personal data

We use the personal data provided by you when you register for an account in the SUN set for the purposes of administering your proposal, experiment and/or visit and operating the facility for the benefit of the user community. This includes organisation of site entrance, onsite restaurant and guest house uses, travel and accommodation where relevant, and reimbursement of costs, where relevant. It also includes using your email address to send you important information concerning the operation of the facility, as well as to inform you about user-specific SOLEIL events and relevant scientific community announcements, and to enquire about your use of the SOLEIL facilities.

We also use the data to create the statistics and reports that are required of us by our contracting parties to meet our obligations for public accountability and the dissemination of information.

SOLEIL may share mailing addresses with third parties, in order to undertake non-commercial actions such as surveys, statistics in SOLEIL's interest.

Similarly, SOLEIL may share mailing addresses with SOLEIL user's organisation (ORGUES) and with national user's organisation (AFURS).

In any case information will be deleted after actions completed.

Your IP address is stored in our log files to prevent and detect inappropriate use of our systems and to follow up on technical issues.

High level metadata might be published as part of our open data policy.

We don't sell your data to third parties. Your data may be shared with other organisations outside of SOLEIL, only to enable administration and delivery of the services you request. For example, we will share information with taxis, hotels, airlines etc. as is necessary to deliver the travel and accommodation services you request.

## **Your account**

The data are stored electronically.

Your SUN set account is strictly personal and your login and password must not be shared.

You may modify your personal data at any time in your account information. You may also erase non-mandatory data from your account at any time.

## **Cookies**

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. In the SUN set, cookies are used to store session IDs, to help you customise your screens and to import data from external systems (e.g. publication data from the library database).